



# YES! I WANT TO VOLUNTEER!

**NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

## TELL US ABOUT YOURSELF:

Are you a Veteran or the family member of a Veteran? \_\_\_\_\_

Which branch(es) of service? \_\_\_\_\_

Can you share some highlights of your military experience? \_\_\_\_\_

How did you become interested in volunteering at the Veterans Cemetery? \_\_\_\_\_

## WHEN ARE YOU AVAILABLE?

**SPECIAL EVENTS ONLY** I'd like to be added to the contact list to receive announcements about volunteer opportunities at upcoming events.

**WEEKLY** I'd like to be part of the Committal Services Volunteer Team; I'm available on the following days for either a ½ day or a full day shift.

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>AM</b> = 9 am – Noon					
<b>PM</b> = Noon – 3 pm					
<b>BOTH</b> = full day					
<b>X</b> = not available					

Volunteers are scheduled for the same shift each week.  
Service times will vary each day, and a confirmed schedule will be available the day prior.

## RETURN FORM TO:

**IDAHO STATE VETERANS CEMETERY - BOISE**  
10100 Horseshoe Bend Rd. [BoiseCemetery@veterans.idaho.gov](mailto:BoiseCemetery@veterans.idaho.gov)  
Boise, ID 83714 Fax: (208) 780-1341



# VOLUNTEER OPPORTUNITIES

## IDAHO STATE VETERANS CEMETERY - BOISE

10100 Horseshoe Bend Rd. Boise, ID 83714 [www.veterans.idaho.gov/cemeteries](http://www.veterans.idaho.gov/cemeteries)  
Phone: (208) 780-1340 Fax: (208) 780-1341 Email: [BoiseCemetery@veterans.idaho.gov](mailto:BoiseCemetery@veterans.idaho.gov)



### ABOUT US:

In 2004 the State of Idaho, Division of Veterans Services established a State Veterans Cemetery on 76.5 acres adjacent to the Dry Creek Cemetery in Boise, Idaho. It is one of two veterans' cemeteries in the state. The cemetery landscape and committal shelter have been designed to provide a place of respectful remembrance for veterans and their families. Committal services are conducted in the shelter Monday – Friday and can include military honors and the final, brief good-byes. Eligible veterans and their spouses may choose from a variety of plot types for both casket and urn interments. Each interment is registered with the "Nationwide Gravesite Locator" so that visitors may find their loved ones in any veterans' cemetery across the nation. Business hours are Mon to Fri 8 am – 5 pm (services 10 am – 2 pm), closed weekends and holidays. The Cemetery is open to visitors 7 days a week from 8 am – sunset, including weekends & holidays.

### OUR VOLUNTEER PROGRAM:

We couldn't do what we do without our wonderful volunteers! Our volunteer teams assist the staff with Committal Services & Visitor Information or Special Events.

- **COMMITTAL SERVICES:** Every committal service is organized by a team of Cemetery Volunteers, who assist the family with anything they may need before or during the service, as well as assisting other cemetery guests at the visitor center. These volunteers are the backbone of the interment process; greeting families and guests, coordinating with the military honor guards, organizing and conducting services, and securing the caskets or urns until the caretakers can lay them to rest. Cemetery Volunteers are available to answer questions and assist visitors with finding the gravesites of their loved ones.
- **SPECIAL EVENTS:** Several times throughout the year, the Veterans Cemetery will host special, veteran-centric events that are open to the public, most notably the Memorial Day Ceremony in May and the Wreaths across America Ceremony in December. Volunteers assist with everything from setting up and tearing down, to traffic control and parking, to assisting visitors.

### REQUIREMENTS & APPLICATION PROCESS:

Potential volunteers must meet the following requirements:

- Possess a calm, quiet, compassionate demeanor to assist grieving family members with one of the most difficult days they will encounter.
- Mentally and emotionally capable of responding to visitors who may express their grief in a variety of ways, including confusion, apathy, anger, or hyper-focused attention to detail.
- Able to work both autonomously and in a team environment.
- Able to stand or walk for long periods of time (2 – 6 hours) in various weather conditions.
- Able to lift or carry up to 25 pounds.
- Compliance with Idaho State HIPAA and Privacy regulations.
- Possess a valid Idaho driver's license.
- Available for at least one full day, on the same day each week, Monday – Friday (Committal Service Volunteers).
- Special Event Volunteers can choose to help for one or more weekends or holidays for scheduled special events.

To be on the Committal Services team, potential volunteers will shadow various volunteer teams over a period of several visits. Once the potential volunteers are comfortable with the volunteer responsibilities, they will meet with the volunteer coordinator for an assessment. If it's determined to be mutually beneficial, new volunteers will receive a welcome packet and be scheduled to join a team on a specific day of the week. If the Cemetery has reached its maximum number of "regularly scheduled" volunteers needed, then new volunteers will be trained and added to the substitution roster so that they can receive announcements when substitute or extra personnel are needed.

Special Events volunteers do not need prior training and can be added to the Cemetery's event volunteer contact list to receive email notification when we need assistance for upcoming events.