

## REQUEST FOR INFORMAL BIDS

### Idaho Division of Veterans Services

**Project:** Automatic Gate Installation – Boise Veterans Cemetery

**Date of Issuance:**

The State of Idaho, Division of Veterans Services will receive informal bids for the project identified in section A below until December 2, 2024, local time on 5:00pm MST. Bidders must submit bids on the Contractor's Informal Bid form or submit a bid that is clear, concise and contains all the information required by this Request for Informal Bids and the Contractor's Informal Bid form. All bids must be signed by a person authorized to bind the bidder. The Division of Veterans Services will accept informal bids received by the Division of Veterans Services at 351 Collins Rd. Boise, ID. 83702 at or before the above date and time.

A. The Project. The project shall include labor and materials required to install an automatic closing gate as shown on the attached specifications. The worksite for the project shall be the Boise Veterans Cemetery 10100 N. Horseshoe Bend Rd Boise, ID 83714. The completion date for the project will be thirty (30) calendar days from the execution of the Division of Veterans Services' Public Works Contract.

B. Site Visits. A site walk-through will be conducted between November 20, 2024 – November 22, 2024, between the hours of 8:00am and 2:00pm mst. Contractors must email Darin Sorensen [darin.sorensen@veterans.idaho.gov](mailto:darin.sorensen@veterans.idaho.gov) or call 208-780-1350 to register for the site visit. All questions related to this solicitation must be emailed to Danny Arnold [danny.arnold@veterans.idaho.gov](mailto:danny.arnold@veterans.idaho.gov) or by calling 208-780-1326 or Sonya LaCasse [sonya.lacasse@veterans.idaho.gov](mailto:sonya.lacasse@veterans.idaho.gov) 208-780-1312.

C. Costs. The Contractor shall propose an **all-inclusive bid**. The costs of the project shall not exceed the bidder's Informal Bid and the bidder shall receive only actual costs as more particularly described in the Public Works Contract. Bidders should carefully review the terms in the Public Works Contract.

D. Contractor Requirements. The Division of Veterans Services requires that the successful bidder enter into the Division of Veterans Services' Public Works Contract. Bidders should carefully review the terms in the Public Works Contract. Copies of the Public Works Contract and the laws referenced below are available to potential bidders upon request. Requirements include:

- Compliance with the provisions of Idaho Code sections 44-1001 and 1002 concerning employment of Idaho residents.
- Compliance with the provisions of Idaho Code section 72-1717 concerning alcohol and drug-free workplaces and submission of an alcohol and drug-free workplace affidavit.
- Compliance with the provisions of Idaho Code section 63-1502 concerning authorization to do business in Idaho and certification of payment of taxes.
- If the project cost exceeds \$50,000, the successful bidder and all subcontractors and specialty contractors shall hold a public works contractor license as required by Idaho Code title 54 chapter 19.
- A performance bond and a payment bond each at 100% of the project cost.
- The following insurance: Commercial general liability with a combined single limit not less than \$1,000,000 per occurrence and in the aggregate; Workers' compensation as required by law, including employer's liability at minimum limits of \$100,000/\$500,000/\$100,000; and Automobile liability with combined single limit per occurrence not less than \$1,000,000.
- The Contractor shall not substitute or vary the materials or subcontractors specified in the Request for Bids or the Bid without the prior written permission of the Division.