

REQUEST FOR INFORMAL BIDS

Idaho Division of Veterans Services

Project: ADA Parking Space & Staircase Installation – Boise Veterans Cemetery

Date of Issuance: June 5, 2025

The State of Idaho, Division of Veterans Services will receive informal bids for the project identified in section A below until June 20, 2025, local time on 5:00pm MST. Bidders must submit bids on the Contractor's Informal Bid form or submit a bid that is clear, concise and contains all the information required by this Request for Informal Bids and the Contractor's Informal Bid form. All bids must be signed by a person authorized to bind the bidder. The Division of Veterans Services will accept informal bids received by the Division of Veterans Services at 351 Collins Rd. Boise, ID. 83702 at or before the above date and time. Bids may also be emailed to divisionbids@veterans.idaho.gov. Bids sent to any other email/street address shall be rejected.

A. The Project. The project shall include labor and materials required to install parking spaces as shown on the attached specifications. The worksite for the project shall be the Boise Veterans Cemetery 10100 N. Horseshoe Bend Rd Boise, ID 83714. The completion date for the project will be thirty (30) calendar days from the execution of the Division of Veterans Services' Fixed Public Works Contract.

B. Site Visits. A site walk-through is mandatory for bidders and will be conducted by contractors calling or emailing Darin Sorensen darin.sorensen@veterans.idaho.gov or 208-780-1350 to register for the site visit. All questions related to this solicitation must be emailed to Danny Arnold danny.arnold@veterans.idaho.gov or by calling 208-780-1326 or Sonya LaCasse sonya.lacasse@veterans.idaho.gov 208-780-1312. Site walk throughs may not be conducted on State/Federal Holidays and may not be conducted on the closing date of this solicitation.

C. Costs. The Contractor shall propose an **all-inclusive bid**. The costs of the project shall not exceed the bidder's Informal Bid and the bidder shall receive only actual costs as more particularly described in the Public Works Contract. Bidders should carefully review the terms in the Public Works Contract.

D. Contractor Requirements. The Division of Veterans Services requires that the successful bidder enter into the Division of Veterans Services' Fixed Price Contract. Bidders should carefully review the terms in the Fixed Price Contract. Copies of the Fixed Price Contract and the laws referenced below are available to potential bidders upon request. Requirements include:

- Compliance with the provisions of Idaho Code sections 44-1001 and 1002 concerning employment of Idaho residents.
- Compliance with the provisions of Idaho Code section 72-1717 concerning alcohol and drug-free workplaces and submission of an alcohol and drug-free workplace affidavit.
- Compliance with the provisions of Idaho Code section 63-1502 concerning authorization to do business in Idaho and certification of payment of taxes.
- **If the project cost exceeds \$50,000, the successful bidder and all subcontractors and specialty contractors shall hold an Idaho public works contractor license as required by Idaho Code title 54 chapter 19 and shall provide evidence of license with bid documents.**
- **A performance bond and a payment bond each at 100% of the project cost.**
- The following insurance: Commercial general liability with a combined single limit not less than \$1,000,000 per occurrence and in the aggregate; Workers' compensation as required by law, including employer's liability at minimum limits of \$100,000/\$500,000/\$100,000; and Automobile liability with combined single limit per occurrence not less than \$1,000,000.

- The Contractor shall not substitute or vary the materials or subcontractors specified in the Request for Bids or the Bid without the prior written permission of the Division.