

Scope of Work

Memorial Wall

Project Location

Idaho State Veterans Cemetery - Blackfoot
2651 Cromwell Ln.
Blackfoot, ID 83221

1. Purpose:

The purpose of this project is to modify the existing memorial wall, install hardware and granite border components, and mount one hundred (100) memorial markers in accordance with National Cemetery Administration (NCA) standards.

2. Background:

The existing memorial wall requires precision drilling, hardware installation, and alignment adjustments to accommodate new memorial markers. All hardware must match the existing components used on adjacent columbarium walls, which are exclusively supplied by Sinner Brothers Inc. The memorial markers are already onsite and will be provided to the contractor at the appropriate stage of work.

3. Contractor Responsibilities:

3.1 Pre-Work Submittals:

The contractor shall provide shop drawings to the agency before any work begins. Shop drawings must include:

- Exact location and measurements for each hole to be drilled.
- Layout and spacing of all memorial markers.
- Placement and dimensions of the granite border.

Work may not commence until the agency provides written approval of the shop drawings.

4. Required Work Tasks:

4.1 Drilling and Hardware Installation:

The contractor shall:

- Drill two hundred and fifty-two (252) holes into the granite face of the existing memorial wall.

- Install two hundred and fifty-two (252) screw inserts into the drilled holes.
- Ensure spacing allows no more than one fourth (1/4") inch gap between installed memorial markers on all sides.
- Install one hundred and twenty-six (126) adjustable brackets (sourced exclusively from Sinner Brothers Inc.) that allow horizontal and vertical adjustment of markers to meet NCA alignment standards.
- Install one hundred and twenty-six (126) decorative screws with rosettes (also from Sinner Brothers Inc.) to secure markers to the wall.

4.2 Granite Border Installation

The contractor shall install a granite border to fill the gap between the wall edge and the marker layout area. The border must align with the approved shop drawings.

4.3 Marker Installation

- The agency will provide the one hundred (100) memorial markers once the wall is ready.
- The contractor shall install all markers using the previously installed brackets and hardware.
- Alignment must meet NCA standards for uniformity and appearance.

5. Materials and Procurement

- The contractor is responsible for procuring all materials and hardware, except the memorial markers.
- All brackets, inserts, screws, and rosettes must be sourced from Sinner Brothers Inc. to ensure compatibility with existing columbarium hardware.

6. Protection of Existing Structures:

The contractor shall protect all existing granite panels during the work. Any damage caused to existing granite panels must be repaired or replaced by the contractor at no additional cost to the agency.

7. Final Cleaning and Finishing:

Upon completion of all installations, the contractor shall:

- Clean and polish the entire memorial wall.
- Ensure all surfaces, edges, and installed components are free of dust, residue, adhesive, or debris.

8. Deliverables:

- Pre-work shop drawings (layout, measurements, hole locations, border placement).
- Completed installation of all hardware, granite border, and memorial markers.

- Final cleaned and polished memorial wall.

9. Acceptance Criteria:

Work will be accepted when:

- All components match approved shop drawings.
- Marker spacing does not exceed one fourth (1/4") inch on any side.
- Alignment meets NCA standards.
- No damage exists on the granite panels.
- The wall is fully cleaned and polished.