

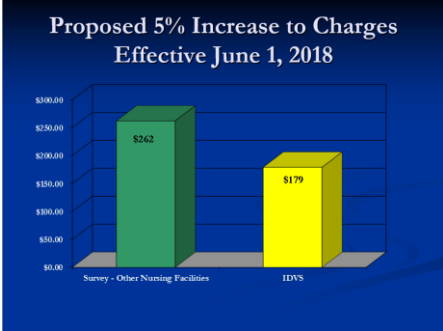
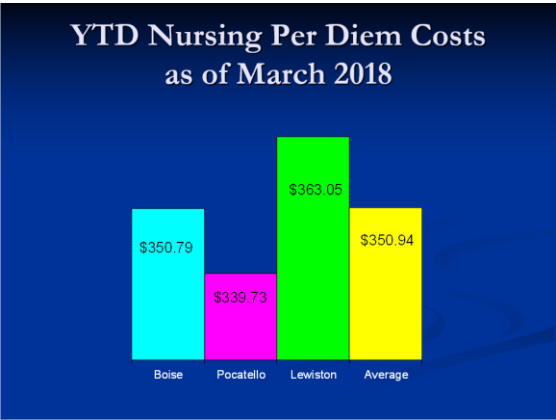
Idaho Veterans Affairs Commission
 April 11, 2018 8:30 a.m. MST
 Idaho State Veterans Home – Pocatello Conference Room

Members: Commissioner H. Melvin Napier, Chairman
 Commissioner Arthur L. Gimpel
 Commissioner Leo Dub (absent)
 Commissioner Patrick Grace
 Commissioner Jinny Cash
 Tracy Schaner, Deputy Administrator, IDVS
 Dan Claar, Human Resource Officer, IDVS
 Debbie Spence, Financial Manager, IDVS
 Rick Holloway, Administrator, ISVH – Boise
 Mark High, Administrator, ISVH – Lewiston
 Josiah Dahlstrom, Administrator, ISVH – Pocatello
 Bill Heyob, Program Director, Office of Veterans Advocacy
 James Earp, Program Director, Veterans Cemetery
 Doug Jacobson, Program Director, Education/State Approving Agency
 Colleen Moon, Administrative Services Manager, IDVS
 Kevin Wallior, Administrative Assistant II, IDVS

- I. ANNOUNCEMENTS:
- II. OLD BUSINESS:

Topic A.	Minutes of Last Meeting (10-11-18):
Information/Data Discussion:	Minutes sent electronically to the Commissioners for review prior to this meeting. There were no changes offered.
Action/Decision/ Conclusion:	8:27 AM Commissioner Cash made a motion to dispense with the reading of the minutes and accept as submitted. Commissioner Grace seconded. Commissioners voted unanimously to accept the minutes as submitted.
Responsible Party:	Administrative Assistant II, IDVS
Target Completion Date:	N/A
Status:	CLOSED

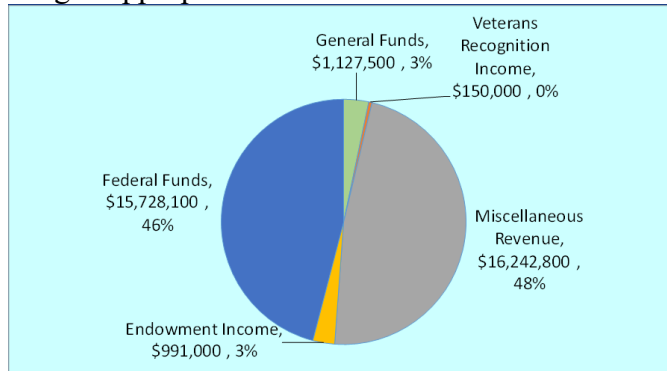
II. STANDING ITEMS:

Topic A.	Financial Report (Debbie Spence – Financial Officer):
<p>Information/Data Discussion:</p>	<p>1. Proposed ISVH Rate Increase</p> <ul style="list-style-type: none"> 5% Increase.  <ul style="list-style-type: none"> From \$170/day to \$179/day Average cost of other Idaho Nursing Homes - \$262/day Last time increased – 1% on 6/1/15 Eliminate Pocatello’s private room rate – only used 3 times since implemented in 2011 Looking at current and future needs for the Homes <p>Commissioner Cash moved for the Commission to support these changes.</p> <p>Commissioner Grace seconded the motion.</p> <p>All commissioners present unanimously voted in support of the motion and signed documentation attesting to this.</p> <p>2. Nursing Per Diem Costs as of March 18</p>  <p>3. YTD Average Occupancy Rates as of March 2018</p> <ul style="list-style-type: none"> Dom/Res Care – 88.9% IDVS Nursing – 81% Idaho Statewide Nursing – 63% <p>4. FY 17 Single Audit</p> <ul style="list-style-type: none"> No Findings.

5. FY18 Budget

- Fiscal year end coming fast
- Closely watching revenue and cash flow
- No foreseeable issues

6. FY19 Budget Appropriation



- \$34,239,400
 - <\$450,000> Change in Benefit Costs
 - \$487,000 Replacement Items (medical, kitchen equipment, maintenance equipment, computers, etc.)
 - \$517,000 Change in Employee Compensation (3% Classified Employees)
 - \$227,300 Market Equity Salary Increases (Lewiston Home)
 - \$133,800 New Capital Outlay Items
 - \$150,000 Veterans Recognition Income Fund
 - \$20,000 IDAP Rules Change – Personal Property
 - \$7,496,100 Second Veterans Cemetery Re-Appropriation Authority
 - General Funds 3.3% of Total Budget

7. FY 19 HB336 Approved

- Medicaid Upper Payment Limit Program used to enhance revenue for Idaho's skilled nursing facilities
- Allows Veterans Nursing Homes to receive an annual nursing facility adjustment payment
- IDVS will pay approximately \$1,000,000 in fees but will receive approximately \$3,000,000 in return through this program
- Revenue will help offset the amount we pay above Medicaid's direct and indirect limits

8. FY20 Budget Request

- Started budget training in March
- Address future requirements, objectives, and Veterans Recognition annual allocation plan
- Submit agency budget request by August 31, 2018

Floor opened for questions and/or comments.

	No questions or comments.
Action/Decision/Conclusion:	As above; information update as available.
Responsible Party:	Financial Officer
Target Completion Date:	Update each meeting until complete.
Status:	INFORMATION
Topic B.	Human Resources (Dan Claar – Human Resource Director):
Information/Data Discussion:	<ol style="list-style-type: none"> 1. FY2019 Personnel Budget <ul style="list-style-type: none"> • 3% Change in Employee Compensation (CEC) <ul style="list-style-type: none"> ○ \$517,000 • Change in Benefit Costs <ul style="list-style-type: none"> ○ <\$450,000> • Additional Staffing <ul style="list-style-type: none"> ○ \$0 - No New Classified Positions • Market Equity Salary Increase Lewiston <ul style="list-style-type: none"> ○ \$227,300 ○ \$1.50 for pay grades E & F ○ \$0.75 for all other staff • Pay line Move <ul style="list-style-type: none"> ○ 3% increase to overall compensation schedule ○ Minimal fiscal impact – 10 staff at \$0.27 below new minimum. 2. IDVS- Employee Merit Increases <ul style="list-style-type: none"> • In keeping with the legislative intent language and guidance, IDVS will establish and submit a plan to use our ongoing personnel salary savings and the FY 2019 appropriated CEC funding to help address pay issues including: <ul style="list-style-type: none"> ○ Meritorious performance ○ Low entry salaries ○ Salary compression ○ Market rate issues ○ Pay inequities ○ Turnover ○ Retention 3. IDVS- Merit Matrix System <ul style="list-style-type: none"> • Initial 3 factors within the scale: <ul style="list-style-type: none"> ○ The employees’ performance. ○ The employees’ pay rate in relation to policy rate (compa-ratio). ○ The employees’ number of years in credited state service. • IDVS Merit Matrix Sample

Compa-Ratio, Performance, and Exception Review Scale						
Current Compa-Ratio	Years of Meritorious State Service	Performance Evaluation Rating				
		DNA	APS	SS	EX	
70-99%	0.0-9.9 years	0%	2.5%	3.5%	4.5%	
	10+ years	0%	3.5%	4.5%	5.5%	
100-125%	0.0-9.9 years	0%	2.0%	3.0%	4.0%	
	10+ years	0%	3.0%	4.0%	5.0%	

Floor opened for questions and/or comments.
 No questions. Dan added one comment that a consultant is evaluating staffing models for the veterans homes to determine the most effective and efficient manner to ensure exceptional care for residents.

Action/Decision/Conclusion:	As above; information update as available.
Responsible Party:	Human Resource Officer
Target Completion Date:	Update each meeting until complete.
Status:	INFORMATION

Topic C. Idaho State Veterans Home - Boise (Rick Holloway – Administrator):

Information/Data Discussion:	<p>1. FY 2018 3rd Quarter Operations Report</p> <ul style="list-style-type: none"> • Census <ul style="list-style-type: none"> ○ Nursing Care Occupancy Rate 80% for the quarter <ul style="list-style-type: none"> ▪ January 81% ▪ February 79% ▪ March 78% ○ Medicare A Average Daily Census 3.9 <ul style="list-style-type: none"> ▪ January 5.5 ▪ February 4.6 ▪ March 1.8 ○ Residential/Domiciliary Care Occupancy Rate 87% for the quarter <ul style="list-style-type: none"> ▪ January 87% ▪ February 85% ▪ March 89% ○ Nursing & Res/Dom Admissions, Discharges, Readmissions & Deaths <table border="1" style="margin-left: 40px;"> <thead> <tr> <th rowspan="2"></th> <th colspan="2">Admissions</th> <th colspan="2">Discharges</th> <th>Deaths</th> <th colspan="2">Readmissions</th> </tr> <tr> <th>Nursing</th> <th>Res/Dom</th> <th>Nursing</th> <th>Res/Dom</th> <th></th> <th>Nursing</th> <th>Res/Dom</th> </tr> </thead> <tbody> <tr> <td>January</td> <td>9</td> <td>0</td> <td>10</td> <td>13</td> <td>2</td> <td>7</td> <td>13</td> </tr> <tr> <td>February</td> <td>4</td> <td>1</td> <td>14</td> <td>15</td> <td>5</td> <td>10</td> <td>14</td> </tr> <tr> <td>March</td> <td>2</td> <td>4</td> <td>16</td> <td>16</td> <td>1</td> <td>9</td> <td>13</td> </tr> <tr> <td>Total</td> <td>15</td> <td>5</td> <td>40</td> <td>44</td> <td>8</td> <td>26</td> <td>40</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • Receipts <ul style="list-style-type: none"> ○ Medicaid \$719,975 ○ VA Per Diem 2,343,906 ○ All Other Receipts \$821,198 ○ Medicare Part A \$86,867 ○ Medicare Part B \$14,998 		Admissions		Discharges		Deaths	Readmissions		Nursing	Res/Dom	Nursing	Res/Dom		Nursing	Res/Dom	January	9	0	10	13	2	7	13	February	4	1	14	15	5	10	14	March	2	4	16	16	1	9	13	Total	15	5	40	44	8	26	40
	Admissions		Discharges		Deaths	Readmissions																																										
	Nursing	Res/Dom	Nursing	Res/Dom		Nursing	Res/Dom																																									
January	9	0	10	13	2	7	13																																									
February	4	1	14	15	5	10	14																																									
March	2	4	16	16	1	9	13																																									
Total	15	5	40	44	8	26	40																																									

- Pharmacy
 - Medicare Part D \$7,130
 - VA Pharmacy Receipts \$5,813
 - Pharmacy Costs \$91,770
 - Average Cost PPD \$9.83
- 2. DPW Projects/Major Maintenance
 - 1W Sewer Line Project will reduce occupancy by 16 beds until completion.
 - There are some problems related to this project.
 - Black mold was discovered when the floor was torn up to access the pipes.
 - Requires all the concrete to be completely removed.
 - This pushes the length of the project from approximately 3 months to 4-5 months and possibly greater.
- 3. Significant Community Activities
 - January
 - South Korea Army Academy Cadet Visited with Korean War Veteran residents.
 - from the Korean Military Academy, the Republic of South Korea's equivalent to West Point, to personally thank Korean Veterans for their service.
 - This is a new program, Heroes Remembered.
 - Idaho is the first state to participate.
 - Jorja Reyburn, the daughter of an MIA veteran, volunteered to host the cadets during their visit to Idaho.
 - March
 - Vietnam Veterans Commemoration ceremony held for the community.
- 4. Special Meals
 - January
 - New Year's Day Lunch: Smoked Pork Chops, Fried Potatoes, Corn Bread, Broccoli Spears and Lemon Layer Cake.
 - February
 - Valentine's Day Lunch: Romeo's Fried Chicken, Juliet's Smashed Potatoes, Sweet Peas & Carrots, Sweetheart Biscuits and Cupid's Cake.
 - March
 - St. Patrick's Day Lunch: Corned Beef & Cabbage, Roasted Red Rosemary Potatoes, Rye Bread and Mint Chocolate Chip Ice Cream.

	<p>5. Miscellaneous</p> <ul style="list-style-type: none"> • VA Survey upcoming to relicense the facility from 131-bed skilled nursing facility with 36-bed domiciliary to a 122-bed skilled nursing facility with 36-bed domiciliary. <ul style="list-style-type: none"> ○ Failed the first survey in January. ○ Passed the re-survey in February. • State Fire & Life Safety Survey <ul style="list-style-type: none"> ○ 0 Tags ○ Other facilities in the state have been receiving numerous citations due to Continuity of Operations Plan (COOP) and emergency preparedness plan deficiencies. ○ Our facilities were well prepared for the new requirements regarding COOP and emergency preparedness. <p>Floor opened for questions and/or comments. No questions or comments.</p>																									
Action/Decision/Conclusion:	As above; information update as available.																									
Responsible Party:	Boise Home Administrator																									
Target Completion Date:	Update each meeting until complete.																									
Status:	INFORMATION																									
Topic D.	Idaho State Veterans Home - Pocatello (Josiah Dahlstrom – Administrator):																									
Information/Data Discussion:	<p>1. FY 2018 3rd Quarter Operations Report</p> <ul style="list-style-type: none"> • Census <ul style="list-style-type: none"> ○ Nursing Care Occupancy Rate 83% for the quarter <ul style="list-style-type: none"> ▪ January 85% ▪ February 83% ▪ March 82% ○ Medicare A Average Daily Census 3.8 <ul style="list-style-type: none"> ▪ January 5.0 ▪ February 3.9 ▪ March 2.6 ○ Nursing Admissions, Discharges, Readmissions & Deaths <table border="1" data-bbox="703 1644 1317 1778" style="margin-left: 20px;"> <thead> <tr style="background-color: #d9ead3;"> <th></th> <th>Admissions</th> <th>Discharges</th> <th>Deaths</th> <th>Readmissions</th> </tr> </thead> <tbody> <tr> <td>January</td> <td>4</td> <td>6</td> <td>1</td> <td>5</td> </tr> <tr> <td>February</td> <td>4</td> <td>4</td> <td>1</td> <td>0</td> </tr> <tr> <td>March</td> <td>6</td> <td>1</td> <td>0</td> <td>1</td> </tr> <tr> <td>Total</td> <td>14</td> <td>11</td> <td>2</td> <td>6</td> </tr> </tbody> </table> ○ Census has stabilized and much of that is attributed to the relationship built with Portneuf Medical. • Receipts <ul style="list-style-type: none"> ○ Medicaid \$312,578 		Admissions	Discharges	Deaths	Readmissions	January	4	6	1	5	February	4	4	1	0	March	6	1	0	1	Total	14	11	2	6
	Admissions	Discharges	Deaths	Readmissions																						
January	4	6	1	5																						
February	4	4	1	0																						
March	6	1	0	1																						
Total	14	11	2	6																						

	<ul style="list-style-type: none">○ VA Per Diem \$931,033○ All Other Receipts \$401,831○ Medicare Part A \$135,058○ Medicare Part B \$13,234● Pharmacy<ul style="list-style-type: none">○ Medicare Part D \$14,324○ VA Pharmacy Receipts \$34,222○ Pharmacy Costs \$112,726○ Average Cost PPD \$22.802. DPW Projects/Major Maintenance<ul style="list-style-type: none">● January<ul style="list-style-type: none">○ Installation of RFID "Scandent" system to monitor resident belongings and reduce loss of valuables.<ul style="list-style-type: none">▪ Pilot project associated with legislation regarding IDVS no longer being able to waive liability for resident property.▪ Funded via Veteran's Support Funds● March<ul style="list-style-type: none">○ DPW 17-609 New lighting project to replace all lights for greater energy efficiency and reduced costs.3. Significant Community Activities<ul style="list-style-type: none">● February<ul style="list-style-type: none">○ Partnered with ISU and their HCA program to bring students to the home as part of their curriculum (meeting with each department from week to week to understand LTC and expose students to health care challenges in this regard).○ ISU RN students do clinical rotations at the home for the semester.○ Congressman Simpson's staff toured the facility.● March<ul style="list-style-type: none">○ Idaho Falls Elk hosted a Veterans Appreciation Night and raised \$10,000 for the Veterans Home.4. Special Meals<ul style="list-style-type: none">● January<ul style="list-style-type: none">○ Happy New Year: Baked Pit Ham, Supreme Potato Casserole, Raspberry Cream Salad, Dilled Green Beans, Dinner Rolls/Butter, Lemon Meringue or Coconut Cream Pie.● February<ul style="list-style-type: none">○ Happy Valentine's Day: Marinated Sirloin Steaks, Breaded Butterfly Shrimp, Shrimp Sauce, Fettucine Alfredo, Mixed Vegetables, Dinner Rolls/Butter, Pretzel Strawberry Supreme, and Dessert.● March
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	<ul style="list-style-type: none"> ○ St. Patrick's Day: Corned Beef & Cabbage, Boiled Buttered Potatoes, Lime Pineapple Jell-O, and Pistachio Tart <p>5. Miscellaneous</p> <ul style="list-style-type: none"> ● Pinnacle Customer Satisfaction Survey results are comparable to other two ISVH. ● Radio Ads have been running in the area highlighting all the services that ISVH-Pocatello provides. ● Signed a contract with a new Psychiatrist to serve residents. ● Medical Director announced his retirement, already begun a search for a replacement to ensure a seamless transition. <p>Floor opened for questions and/or comments. No questions or comments.</p>																									
Action/Decision/Conclusion:	As above; information update as available.																									
Responsible Party:	Pocatello Home Administrator																									
Target Completion Date:	Update each meeting until complete.																									
Status:	INFORMATION																									
Topic E.	Idaho State Veterans Home - Lewiston (Mark High – Administrator):																									
Information/Data Discussion:	<p>1. FY 2018 3rd Quarter Operations Report</p> <ul style="list-style-type: none"> ● Census <ul style="list-style-type: none"> ○ Nursing Care Occupancy Rate 80% for the quarter <ul style="list-style-type: none"> ▪ January 81% ▪ February 80% ▪ March 79% ○ Medicare A Average Daily Census 3.0 <ul style="list-style-type: none"> ▪ January 2.5 ▪ February 2.9 ▪ March 3.6 ○ Nursing Admissions, Discharges, Readmissions & Deaths <table border="1" data-bbox="678 1451 1346 1593" style="margin-left: 20px;"> <thead> <tr style="background-color: #d9ead3;"> <th></th> <th>Admissions</th> <th>Discharges</th> <th>Deaths</th> <th>Readmissions</th> </tr> </thead> <tbody> <tr> <td>January</td> <td>7</td> <td>3</td> <td>3</td> <td>0</td> </tr> <tr> <td>February</td> <td>7</td> <td>6</td> <td>3</td> <td>2</td> </tr> <tr> <td>March</td> <td>10</td> <td>2</td> <td>6</td> <td>2</td> </tr> <tr> <td>Total</td> <td>24</td> <td>11</td> <td>12</td> <td>4</td> </tr> </tbody> </table> ○ Actively working to improve the census with radio ads and word of mouth. <ul style="list-style-type: none"> ● Receipts <ul style="list-style-type: none"> ○ Medicaid \$277,286 ○ VA Per Diem \$912,859 ○ All Other Receipts \$492,068 ○ Medicare Part A \$91,388 ○ Medicare Part B \$22,660 		Admissions	Discharges	Deaths	Readmissions	January	7	3	3	0	February	7	6	3	2	March	10	2	6	2	Total	24	11	12	4
	Admissions	Discharges	Deaths	Readmissions																						
January	7	3	3	0																						
February	7	6	3	2																						
March	10	2	6	2																						
Total	24	11	12	4																						

- Pharmacy
 - Medicare Part D \$6,063
 - VA Pharmacy Receipts \$5,253
 - Pharmacy Costs \$90,385
 - Average Cost PPD \$19.00
 - Pharmacy has kept costs low by utilizing lower cost alternatives to the most expensive medications.
- 2. DPW Projects/Major Maintenance
 - January
 - Fire protection coating has been applied to all areas noted in the Life Safety Survey.
 - The Bureau of Facility Standards accepted the plan of correction.
 - Simplex Grinnell completed a fire Sprinkler inspection on 17 January.
 - No deficiencies noted.
 - Simplex Grinnell completed a five-year fire sprinkler system inspection on the 31st.
 - Pressure gauges have been replaced.
 - The Fire Department discovered that the connection was leaking. Simplex has been contacted to make repairs.
 - The floor plans have been approved for the OVA/Chapel expansion project.
 - February
 - K&G Construction replaced the nurse's station cabinets starting the first week of February.
 - Completed by the 8th of February.
 - CKA Architects completed elevation drawings.
 - The main service back flow preventer failed the annual test and inspection.
 - Maintenance is gathering quotes for the installation of a new unit.
 - Musgrave Engineering did a site visit for the new IT room fire suppression system.
 - This is a project for Division.
- 3. Significant Community Activities
 - January
 - Attended the North Central Health Care Coalition this month and focused on the community wide disaster preparedness.
 - March
 - We honored our Vietnam Veterans with a "Salute to Vietnam Veterans" Ceremony on March 29th.
 - The ceremony was well attended and our local TV station, KLEW, filmed the coverage.

	<p>4. Special Meals</p> <ul style="list-style-type: none"> • January <ul style="list-style-type: none"> ○ The residents chose to have Cornish game hen with corn bread stuffing, mixed vegetables, French rolls and cheesecake with fresh blueberries for their Special meal this month. • February <ul style="list-style-type: none"> ○ The residents enjoyed their special meal of Shrimp Scampi this month. Along with the Shrimp Scampi, we served a tossed green salad, a baked potato with all the trimmings, asparagus in a butter cream sauce, and a chocolate tart. • March <ul style="list-style-type: none"> ○ Our special meal this month consisted of Corn Beef brisket or Roast Beef brisket, cabbage and carrots, roasted potatoes, tossed salad, and St. Patrick's Day cupcakes. <p>5. Miscellaneous</p> <ul style="list-style-type: none"> • Social Work interns from Lewis Clark State College have been an asset to the home and Residents. • Pinnacle Customer Service Survey <ul style="list-style-type: none"> ○ Been a real hit with residents and families. ○ Excellent tool for talking to veterans and families considering residence in the facility. • Over 30 members of the local Chamber of Commerce toured the facility. <ul style="list-style-type: none"> ○ ISVH-Lewiston staff were able to emphasize the value the facility brings to the community. <p>Floor opened for questions and/or comments. Commissioner Grace: Are re-admissions considered new admissions?</p> <p>Response: No, they are bounce backs. A lot of times it is related to rehabilitative stays in which a veteran was released from the hospital too soon. ISVH readmission rate is well below the state average.</p>
Action/Decision/Conclusion:	As above; information update as available.
Responsible Party:	Lewiston Home Administrator
Target Completion Date:	Update each meeting until complete.
Status:	INFORMATION
Topic F	Idaho State Veterans Cemetery (James Earp – Director):
Information/Data Discussion:	

	<ol style="list-style-type: none">1. Introduction.<ul style="list-style-type: none">• The team has been busy in the necessary preparations for the grounds and the rise in interment services we will experience as we approach summer.2. Cemetery Update<ul style="list-style-type: none">• The cemetery completed the 3rd quarter of FY18 as the most productive 3rd Quarter in five years.<ul style="list-style-type: none">○ Operations have increased 12% in the number of interment services from the 3rd quarter of FY17.• Interment Revenue<ul style="list-style-type: none">○ The 3rd quarter FYTD interment revenue includes revenue received in July through March for each fiscal year.○ The Cemetery received 2nd quarter receipts in the 3rd quarter, due to delays in payments by the VARO in February.○ The total interment revenue through 3rd Qtr, FY18 is \$460,357.3. Volunteer Update<ul style="list-style-type: none">• Our volunteers completed a total of 689 volunteer hours in the 3rd quarter for a FY18 total of 2169 hours.<ul style="list-style-type: none">○ The Volunteer staff continues to be an integral part of our operation and experience for the families.• We have received our President's Volunteer Service Awards for CY 2017 and are planning an awards dinner later this month (April)4. Construction<ul style="list-style-type: none">• DPW project 17602 for road repairs and re-striping has concluded. We are working with our Field Representative on designs and quotes for the additional drainage improvements to mitigate erosion in the upper section of the cemetery.• We are working with local specialists for quotes to upgrade our entry doors to ADA assisted entry.5. Events<ul style="list-style-type: none">• In January several hundred volunteers and supporting service organizations assisted in the wreath removal from the cemetery as part of Wreaths across America.• In March, Wreath Across America selected ISVC's Wreaths Across America location coordinator, Tamara Earp as 1 of 8 throughout the nation to participate in a training and tour of the WAA facilities and a meeting with the programs founder Morrill Worcester to be scheduled this month (April).• Our cemetery hosted a visit from two Korean Military Academy Cadets.
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	<ul style="list-style-type: none">○ This very meaningful visit was the first Veterans Cemetery visit sponsored by the country of South Korea○ Was coordinated through Ms. Jorja Reyburn of Star. She is the daughter of Korean War, POW and MIA, 1LT. James Elliott.● Memorial Day Ceremony planning is ongoing.<ul style="list-style-type: none">○ This year's ceremony will be held May 28th at 10 a.m.○ Will include a wreath laying dedication, aircraft flyover, Army Band, and the requested keynote speaker is Governor Otter.● A local artist donated handmade urn covers for Veterans and families who did not have decorative urns.<ul style="list-style-type: none">○ These urns have been integrated into our daily operation and have been used by countless families.○ ISVC has introduced the Veterans Ceremonial Urn covers to state Veterans Cemeteries in NV, WA, and MT.○ NCA District Director Brad Phillips saw the incredible impact and story behind these urn covers during a recent visit and is requesting them for use at 20 National Cemeteries in the Pacific District. <p>6. Administrative</p> <ul style="list-style-type: none">● Our administrative staff is in the final stages of completing a physical records audit to update our internal Cemetery Management Database to account for all second interments.<ul style="list-style-type: none">○ A review of the database shows that no 2nd interments were recorded from 2005 to 2011. <p>7. Eastern Idaho Cemetery Update</p> <ul style="list-style-type: none">● IDVS' federal grant application for establishment of the 2nd State Veterans Cemetery in Blackfoot has been updated.<ul style="list-style-type: none">○ The Unserved Veteran population totals were reviewed to separate the population numbers with the future NCA cemetery in Buhl.○ The new totals still project our future cemetery to support a population of 20,000 currently unserved Veterans and their dependents.○ The grant application was also updated to reduce our construction budget from an estimated \$7.5M to \$6.7M.○ This is based on the planning and designs that have been completed.
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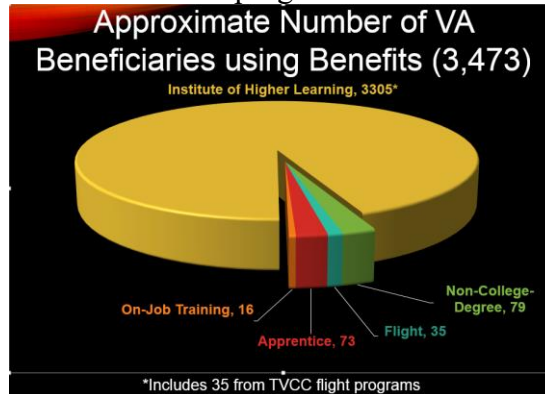
	<ul style="list-style-type: none"> • Additionally, a list of critical equipment to establish and maintain operations has been completed and will be part of the budget to be funded by a federal grant upon award. • October 1, 2018 will be our next opportunity for grant funding for the Veterans Cemetery in Blackfoot. • The city of Blackfoot has a new Mayor named Marc Carroll. <p>Floor opened for questions and/or comments. No questions or comments.</p>																																								
Action/Decision/Conclusion:	As above; information update as available.																																								
Responsible Party:	State Veterans Cemetery Director																																								
Target Completion Date:	Update each meeting until complete.																																								
Status:	INFORMATION																																								
Topic G.	Office of Veterans Advocacy (Bill Heyob – Program Director):																																								
Information/Data Discussion:	<p>1. The Office of Veterans Advocacy continues to serve Idaho's Veterans and family members diligently. Here are the statistics comparing Fiscal Year-to-Date totals from 3rd Quarter 2017 and 2018:</p> <table border="1" data-bbox="493 982 1453 1228"> <thead> <tr> <th></th> <th><u>3rd Qtr 2018 Totals</u></th> <th><u>3rd Qtr 2017 Totals</u></th> <th><u>Increase/Decrease</u></th> </tr> </thead> <tbody> <tr> <td>Interviews YTD</td> <td>5,287</td> <td>5,278</td> <td>+9</td> </tr> <tr> <td>POAs Filed YTD</td> <td>4,348</td> <td>4,268</td> <td>+80</td> </tr> <tr> <td>Claims Filed YTD</td> <td>6,218</td> <td>5,733</td> <td>+485</td> </tr> <tr> <td>Correspondence</td> <td>5,095</td> <td>3,829</td> <td>+1,266</td> </tr> <tr> <td>Appeals YTD</td> <td>266</td> <td>271</td> <td>-5</td> </tr> <tr> <td>Home Visits</td> <td>232</td> <td>319</td> <td>-87</td> </tr> </tbody> </table> <table border="1" data-bbox="493 1266 1453 1512"> <thead> <tr> <th></th> <th><u>3rd Qtr FY18</u></th> <th><u>3rd Qtr FY17</u></th> <th><u>Increase/Decrease</u></th> </tr> </thead> <tbody> <tr> <td>Veterans Seen by OVA in Veterans Treatment Courts</td> <td>386</td> <td>195</td> <td>+191</td> </tr> <tr> <td>State Emergency Grants Approved</td> <td>0</td> <td>5</td> <td>-5</td> </tr> </tbody> </table> <p>2. Notable changes from 3rd Quarter 2017 and 2018:</p> <ul style="list-style-type: none"> • 3rd Quarter 2018 had 187 additional office interviews, 132 additional claims submitted, 200 more claims correspondence submissions and 10 more Hearings compared to the same period in 2017. <p>3. Noteworthy Issues currently happening with the VA</p> <ul style="list-style-type: none"> • VA Secretary Shulkin has been replaced by Robert Wilkie (Acting Secretary of VA as of March 28, 2018) 		<u>3rd Qtr 2018 Totals</u>	<u>3rd Qtr 2017 Totals</u>	<u>Increase/Decrease</u>	Interviews YTD	5,287	5,278	+9	POAs Filed YTD	4,348	4,268	+80	Claims Filed YTD	6,218	5,733	+485	Correspondence	5,095	3,829	+1,266	Appeals YTD	266	271	-5	Home Visits	232	319	-87		<u>3rd Qtr FY18</u>	<u>3rd Qtr FY17</u>	<u>Increase/Decrease</u>	Veterans Seen by OVA in Veterans Treatment Courts	386	195	+191	State Emergency Grants Approved	0	5	-5
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- Unsure of the status of Secretary's decision on additional Agent Orange presumptive conditions.
 - Boise VARO was visited by James Manker - Acting Principal Deputy Under Secretary of VBA.
 - Met with all the VSOs in the Treasure Valley and OVA Staff of March 30, 2018.
 - Wanted to speak about RAMP, DRC and Call Center
 - VA is expanding the Decision Ready Claim Process which was implemented by the VA on September 1, 2017.
 - The Program still does not have the support of the major Veteran Service Organizations.
 - Currently, approximately 900 claims have been submitted via DRC nationwide, over 2/3 of those were from Minnesota and Texas where the program was tested.
 - Appeals Modernization Act "RAMP" Letters continue to be mailed to claimants with Legacy Appeals pending.
 - We are being told that a "high" percentage of those electing the RAMP process are being granted.
 - VA is going to continue to expand those being invited into RAMP.
 - Boise VARO is currently the #2 ranked overall VARO in the Nation.
 - VACO still working on releasing new rating tables for 38 CFR. New musculoskeletal table could be out this month.
 - There is no BVA Travel Board scheduled for Boise during FY-2018.
 - BVA's priority for hearings are for those appeals certified to BVA May 2015 or older.
 - As of January 12, 2018, VA Medical facilities are now offering same-day care for urgent primary and mental health care needs at 100% of their facilities across the country.
4. Significant Events within the OVA
- Our Office will be sending two VSOs to the VFW Proficiency Training Course in King of Prussia, PA May 6-9, 2018 (Myself and Frank Fabbi).

	<ul style="list-style-type: none"> • Kelly McCartney and Michele Perry will be attending the Oregon State Women's Veteran Conference April 26-28 in Sun River, OR. • I attended Governor Otter's Capitol for the Day event in Moyie Springs, ID on March 16th. Robert Smith (Twin Falls) will be attending the next one to be held on April 13th in Declo, ID. • Lance Santiago continues to work at the Canyon County Veterans Memorial Building each Wednesday in Caldwell. • 2018 County and Post Service Officer Training will be held in Boise at the Riverside Hotel July 11-13th. • Planning continues for the 2018 Idaho Women Veteran's Conference to be held in Boise. <p>Floor opened for questions and/or comments. No questions or comments.</p>																					
Action/Decision/Conclusion:	As above; information update as available.																					
Responsible Party:	Office of Veterans Advocacy Program Director																					
Target Completion Date:	Update each meeting.																					
Status:	INFORMATION																					
Topic H.	Veterans Education – GI Bill (Doug Jacobson – Veterans Education Coordinator):																					
Information/Data Discussion:	<p>1. Number of Approved Facilities in Idaho</p> <ul style="list-style-type: none"> • Total 320 increase of eight from the last quarter and thirty since last April. <ul style="list-style-type: none"> ○ 118 On-the-Job (OJT) programs approved (no change) ○ 123 Apprenticeship programs approved (Increase of seven additional programs) ○ 54 Non-College Degree (NCD) programs approved (No change) ○ 20 Institution of Higher Learning (IHL) programs approved (No change, 1 Pending) ○ 5 Flight Schools approved (Increase of one additional program). <div data-bbox="738 1606 1230 1936" data-label="Figure"> <table border="1"> <caption>Number of VA-Approved Facilities in Idaho (320)</caption> <thead> <tr> <th>Facility Type</th> <th>Count</th> <th>Change</th> </tr> </thead> <tbody> <tr> <td>On-Job-Training</td> <td>118</td> <td>No Change</td> </tr> <tr> <td>Institute of Higher Learning</td> <td>20</td> <td>No Change, 1 Pending</td> </tr> <tr> <td>Apprenticeship</td> <td>123</td> <td>Increase of 7</td> </tr> <tr> <td>Flight Schools</td> <td>5</td> <td>Increase of 1</td> </tr> <tr> <td>Non-College Degree</td> <td>54</td> <td>Increase of 1</td> </tr> <tr> <td>Total</td> <td>320</td> <td>Increase of 8</td> </tr> </tbody> </table> </div>	Facility Type	Count	Change	On-Job-Training	118	No Change	Institute of Higher Learning	20	No Change, 1 Pending	Apprenticeship	123	Increase of 7	Flight Schools	5	Increase of 1	Non-College Degree	54	Increase of 1	Total	320	Increase of 8
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2. Approximate number of veterans utilizing benefits

- 3,473 total
 - 3,305 enrolled in IHLs
 - 79 enrolled in NCDs
 - 73 in apprenticeship programs
 - 35 in flight school
 - 16 in OJT programs



3. FY 2018 VA Compliance

- Completed
 - Eastern Idaho Technical College, in the process of becoming College of Eastern Idaho
 - Elevate Salon
 - Lewis Clark State College
 - University of Idaho
- Upcoming compliance visits this year
 - American Academy of Clinical Massage
 - Aveda Institute
 - College of Idaho
 - College of Southern Idaho
 - Sage Truck Driving - Caldwell
 - Twin Falls Police Department

4. SAA Training and Travel

- Past Quarter Travel and Training
 - January 2: Burke Electrical Contracting on-site inspection/approval
 - January 5: North Idaho – Franssen Electric, Sage Truck Driving, AICM & North Idaho College
 - January 9: Ponderosa Aero Club on-site inspection/approval
 - January 18: Code Works on-site inspection / approval
 - February 9-15: Mid-Winter SAA Conference, Wash D.C.
 - March 12-23: Compliance surveys with Lewis-Clark State College and University of Idaho

	<ul style="list-style-type: none"> • Current Quarter Travel and Training <ul style="list-style-type: none"> ○ April 2: Emergency Medicine Academy on-site inspection ○ April 12: Idaho National Laboratory visit / tour w/ DoL ○ April 18-19: College of Idaho compliance survey ○ May 23: College of Southern Idaho compliance survey ○ May 24: Twin Falls Police Dept. compliance survey ○ June 14: American Institute of Clinical Massage compliance survey ○ June 20: Sage Truck Driving School compliance survey <p>5. Pending Approvals/Highlights</p> <ul style="list-style-type: none"> • Universities and Colleges: <ul style="list-style-type: none"> ○ Idaho College of Osteopathic Medicine – ICOM in Meridian • Non-College Degree Programs <ul style="list-style-type: none"> ○ Emergency Medicine Academy – Boise • OJT/Apprenticeship Programs <ul style="list-style-type: none"> ○ Bella Vida Funeral Home – mortician program in Boise ○ Rigby Police Department – patrol officer ○ TVR Mechanical – HVAC installer in Boise ○ Idaho National Laboratory – security officer and others TBD • Education Office Updates <ul style="list-style-type: none"> ○ Primary focus on OJT / Apprenticeship programs with State & Federal DOL <p>Floor opened for questions and/or comments. No questions or comments.</p>
Action/Decision/Conclusion:	As above; information update as available.
Responsible Party:	Veterans Education Coordinator
Target Completion Date:	Update each meeting until complete.
Status:	INFORMATION
Topic I.	Idaho Division of Veterans Services (Tracy Schaner – Deputy Administrator):
Information/Data Discussion:	1. Pillars of Excellence Award <ul style="list-style-type: none"> • IDVS was awarded a 2018 Pillars of Excellence Award for the Memorials and Monuments Project.

	<ul style="list-style-type: none">• The Abraham Lincoln Pillars of Excellence Award is a recognition program developed by the Department of Veterans Affairs' Office of Intergovernmental Affairs (IGA) together with the National Association of State Directors of Veterans Affairs (NASDVA) that recognizes NASDVA participants who have developed effective programs surrounding the care and service of veterans.• To Qualify for this award a recipient:<ul style="list-style-type: none">○ must be from a state or territory in good standing with NASDVA;○ the project must either be initiated or administered by the State Department of Veterans Affairs;○ the project must address at least one of the VA's priority goals or NASDVA's identified priority area;○ the project must have been in place and operational for at least six months prior to consideration;○ a program must provide supporting data or metrics to document success;○ it must be transferable to other states.• The program is evaluated on:<ul style="list-style-type: none">○ impact on veterans;○ program costs;○ transferability;○ and community partnerships. <p>2. Pinnacle Customer Service Survey</p> <ul style="list-style-type: none">• Surveys began December 2017• Provides services to each Idaho State Veterans Home.• The survey measures resident and family member satisfaction through surveys addressing quality of life, quality of care, and safety.• Surveys conducted for 10% of the facility census monthly via phone.• Survey questions include:<ul style="list-style-type: none">○ Resident choice;○ Resident rights;○ Dining;○ Dignity;○ Activities of Daily Living assistance;○ Dental issues;○ Abuse;○ Environment;○ Pain management;○ And personal safety.
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	<ul style="list-style-type: none"> • Reports are provided to each facility and the Division after the conclusion of each survey. • Reports include trend graphs, response percentage, and benchmark comparisons against other nursing homes. <p>3. Tracy Schaner Brief</p> <ul style="list-style-type: none"> • Still awaiting the Governor's Decision regarding the Administrator vacancy • 2018 Legislative Session <ul style="list-style-type: none"> ○ FY2019 Appropriation Bill approved on March 15th ○ SB1214 Cemetery Statute Changes Bill was Approved March 13th ○ Effective July 1st rules changes to IDAPA 21.01.01 – Temporary and Proposed Rules - Compliance with Federal CMS regulations governing ISVH. <ul style="list-style-type: none"> ▪ Removed a section made unenforceable by CMS regulation changes. ○ HB492 – presented by Representative Giddings passed. <ul style="list-style-type: none"> ▪ Special Property Tax reduction not to exceed \$1320 for 100% service connected veterans. • IDVS conducted state-mandated Cyber Security training for all employees in March and April. • The DAV convention is May 10. • The Women Veterans Conference is October 20. <p>Floor opened for questions and/or comments. No questions or comments.</p>
Action/Decision/Conclusion:	As above; information update as available.
Responsible Party:	Division Administrator
Target Completion Date:	Update each meeting until complete.
Status:	INFORMATION

III. NEW BUSINESS:

Commissioners discussed moving the proposed date of the next IVAC meeting from July 11, 2018 to July 18, 2018.

Commissioner Gimpel motioned to for the next IVAC Meeting to be on July 18, 2018. Commissioner Cash seconded. Commissioner unanimously vote to approve.

Idaho Veterans Affairs Commission
April 11, 2018

**Next meeting is scheduled for
July 18, 2018
Idaho Division of Veterans Services – Headquarters
Main Conference Room
351 Collins Road Boise, ID 83702**

Commissioner Cash motioned to adjourn. Commissioner Grace seconded. Chairman Napier adjourned the meeting at 11:10 AM MT.

H. Melvin Napier, Chairman