

Idaho Veterans Affairs Commission

Special Executive Session

March 14, 2018 – 2:00 PM MT

Idaho Division of Veterans Services Headquarters – Main Conference Room

In Attendance: IVAC Chairman H. Melvin Napier
IVAC Commissioner Patrick Grace
IVAC Commissioner Art Gimpel (via tele-conference)
IVAC Commissioner Leo Dub (via tele-conference)
IVAC Commissioner Jinny Cash (via tele-conference)
Roberta Hartz, HR Specialist Senior IDVS
Kevin Wallior, Executive Assistant IDVS

Meeting Convenes

The Idaho Veterans Affairs Commission convened on March 14, 2018 at 2:05 PM MT in the Idaho Division of Veterans Services Headquarters Main Conference Room.

Commissioner Patrick Grace informed the Commission that he had discussed with Ali Breshears, the Deputy Attorney General assigned to the Idaho Division of Veterans Services, the proper procedures for entering a Special Executive Session of the Idaho Veterans Affairs Commission. He informed the Commission of the proper procedure as identified in the Idaho Open Meeting Law Manual (Idaho Code § 74-206)

Roberta Hartz, the HR Specialist Senior for the Idaho Division of Veterans Services, was appointed the minutes taker during the Special Executive Session.

IVAC Convenes Special Executive Session

The Idaho Veterans Affairs Commission entered Special Executive Session at 2:07 PM pursuant to Idaho Code § 74-206(1)(a) & (b). (See Attachment) Kevin Wallior exited the conference room at this point.

During the Special Executive Session, Commissioners discussed the applications, interviews and qualifications of the five individuals who interviewed for the vacant Idaho Division of Veterans Services Administrator position.

IVAC Adjourns Special Executive Session

The Idaho Veterans Affairs Commission exited Special Executive Session at 2:36 PM.

IVAC Commissioners Vote on Recommendations

Upon exiting the Special Executive Session Commissioner Patrick Grace motioned to recommend the following names in order of precedence to the Governor's Office:

- 1.) Mark Tschampl
- 2.) Doug Jacobson
- 3.) Gordon Petrie

Chairman H. Melvin Napier asked if there was a second.

Commissioner Leo Dub seconded the motion.

Chairman H. Melvin Napier called for a vote on the motion.

The Commissioners unanimously voted to approve the motion 5-0.

Chairman H. Melvin Napier advised that the Commissioners avoid discussing candidates considered for the vacant IDVS Administrator position until after the Governor's Office decides and appoints a new Administrator. The other Commissioners agreed.

IVAC Meeting Adjourns

Commissioner Art Gimpel made a motion to adjourn the meeting.

Commissioner Jinny Cash seconded the motion.

The meeting was adjourned at 2:45 PM.

Attachment: Executive Session Motion and Order

*Idaho Veterans Affairs Commission
Special Executive Session*

Public Agency: Idaho Division of Veterans Services, Idaho
(name of county, city, district, etc.)

Governing Body: Idaho Veterans Affairs Commission
(i.e., "Board of County Commissioners", "City Council", etc.)

Meeting Date, Time and Location: March 14, 2018 at 2:00 PM MT
IDVS Headquarters – 351 Collins Road, Boise, ID 83702

EXECUTIVE SESSION MOTION AND ORDER

Patrick Grace (print name), IVAC Commissioner (print title),
MOVES THAT THE BOARD, PURSUANT TO IDAHO CODE § 74-206, CONVENE
IN EXECUTIVE SESSION TO: (identify one or more of the following)

- Consider personnel matters [Idaho Code § 74--206(1)(a) & (b)]
- Deliberate regarding an acquisition of an interest in real property [Idaho Code § 74-206(1)(c)]
- Consider records that are exempt from public disclosure [Idaho Code § 74-206(1)(d)]
- Consider preliminary negotiations involving matters of trade or commerce in which this governing body is in competition with another governing body [Idaho Code § 74-206(1)(e)]
- Communicate with legal counsel regarding pending/imminently-likely litigation [Idaho Code § 74-206(1)(f)]
- Communicate with risk manager/insurer regarding pending/imminently-likely claims [Idaho Code § 74-206(1)(i)]

Purpose/Topic summary (required): Discuss candidate qualifications for the vacant IDVS Administrator position.

CONVENE AT: 2:07 PM MT ADJOURN AT: 2:36 PM MT

	YES	NO	ABSTAIN
<u>H. Melvin Napier</u> , Chair (print name)	✓	_____	_____
<u>Art Gimpel</u> , Member (print name)	✓	_____	_____
<u>Leo Dub</u> , Member (print name)	✓	_____	_____
<u>Jinny Cash</u> , Member (print name)	_____	_____	Unavailable for the vote, joined the <u>executive session at 2:20 PM MT</u>
<u>Patrick Grace</u> , Member (print name)	✓	_____	_____

Designated Minutes Taker:
Roberta Hartz _____
HR Specialist Senior (Signature)

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	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
<u>H. Melvin Napier</u> , Chair (print name)	✓	_____	_____
<u>Art Gimpel</u> , Member (print name)	✓	_____	_____
<u>Leo Dub</u> , Member (print name)	✓	_____	_____
<u>Jinny Cash</u> , Member (print name)	Unavailable for the vote, joined the executive session at 2:20 PM MT		
<u>Patrick Grace</u> , Member (print name)	✓	_____	_____

Designated Minutes Taker: Roberta Hartz
Roberta Hartz
HR Specialist Senior (Signature)